

BLACK EARTH PUBLIC LIBRARY BOARD MEETING

Tuesday, February 15 at 7:00 p.m.

1. Call to order
 - Updike called the meeting to order at 7:09 pm
2. Roll call of members
 - Present: Moyer, Munson, Updike, and Anderson
 - Schuetz arrived at 7:31pm
3. Proof of posting
 - Updike read the proof of posting
4. Adoption/amendment of agenda
 - Motion by Moyer to accept the agenda.
 - Second Munson
 - Motion passed
5. Reading and approval of minutes
 - Motion by Moyer to accept the minutes for January
 - Second by Updike
 - Motioned passed
6. Friends of the Library update
 - Rescheduled their leadership meeting for March 8th, 5pm. Open to the public.
 - They will discuss the summer book program and fundraising
7. Village update (Moyer)
 - Gateway to the Driftless letter of support
 - Economic Development Committee met and will reach out to local businesses
 - Ice rink is going well
8. Treasurer's Report
 - Presented by Anderson
 - Motion by Moyer to approve the report
 - Second by Munson
 - Motion passed
9. Action on bills
 - Motion by Moyer to table this action until Schuetz is present
 - Second by Updike
 - Motion passed
 - Returned to address the bills at 7:43pm
 - Schuetz presented the bills
 - Motion by Schuetz to approve the payment of the bills
 - Second by Updike
 - Motioned passed
10. **Discussion/Action** on the annual report
 - Numbers are greatly improved from 2020. Almost back to pre-pandemic levels
 - Found solutions for programming while staying safe.

- The number of visits in 2021 was 10,391. About 2,000 were between Jan and May, and more than 8,000 take place June-December.
 - The use of wireless internet is very high. In 2021 there were 98,825 uses of the public internet.
 - Motion by Moyer to approve the annual report.
 - Second by Updike.
 - Motion passed
11. **Discussion/Action** on an end-of-year spending
- We have roughly a \$15,000 surplus.
 - Some of the money has already been allocated to dental insurance and hired two substitute library assistants.
 - Other possibilities, replace carpeting, replacing chairs, or other possible shelving options.
 - We will have to approve the change to the budget once the audit is complete.
12. **Discussion/Action** on the exchange of student projects/involvement
- Projects for the exchange student from Belgium
 - She is going to sit on the teen advisory board
 - Her involvement will be based on her interest beyond that
13. Director's Report (Anderson)
- February grab bags are still available
 - Voter Registration Drive planned for 3/9
 - Two substitute library assistants were hired and are currently being trained. This will make desk coverage easier, and make it easier for staff to use their time off when needed.
 - No more Classics section, these books have been integrated into the other sections that already exist. This created space for the new Spanish language collection.
 - DIY stickers and chocolate event on 3/22 for teens, during spring break.
 - Motion by Updike to approve the report
 - Second by Schuetz
 - Motion passed
14. Future agenda items
- Discussion of school representative position
 - The onboarding process for trustees
15. Next meeting
- March 15th, 2022
 - 7 pm on zoom
16. Adjournment
- Munson moved to adjourn the meeting at 7:57 pm
 - Schuetz seconded
 - Motion carried