

Black Earth Library Board Minutes 8-24-21

<https://us02web.zoom.us/j/81093410892?pwd=T2ljWEdqDBYZzdSMjdjSUJjU0JsUT09>

Meeting ID: 810 9341 0892

Passcode: 346983

Or by phone: dial +1 312 626 6799 US (Chicago)

1. Call to order

- Schuetz called the meeting to order at 7:01 p.m.

2. Roll call of members

- Schuetz, Updike, Moyer, present with Anderson. Absent: Colby and Munson

3. Proof of posting

- Schuetz read the proof of posting

4. Adoption/amendment of agenda

- Moyer motioned to adopt the agenda.
- Updike seconded the motion
- Motion carried

5. Reading and approval of minutes

- In the minutes, item 12 needs to be changed to Anderson
- Moyer motioned to approve the minutes with the correction
- Schuetz seconded the motion
- Motion carried

6. Friends of the Library update-The Book, Bake and Toy Sale on August 13th and 14th raised \$2,000. The leftovers went to Second Chapter. They have agreed to pay for bookends.

7. Village Update

- Moyer shared and touched on the audit

8. Treasurer's Report

- Schuetz gave the Treasurer's report
- Updike motioned to approve
- Moyer seconded the motion
- Motion carried

9. Action on bills

- Schuetz presented the bills
- Moyer motioned to approve the bills as presented
- Updike seconded the motion
- Motion carried

10. Discussion/Action on in-depth audit

According to the accounting firm they are saying that the village is in control of the library funds. There are specific state statutes in regard to library funds. Anderson will reach out to the auditor and have him come to the next library board meeting and she will address the

village board at the next meeting in September. The timing of the library board meetings is on the 3rd Tuesday of the month. There should only be a two-week delay at most between library board meetings and village board meetings.

11. Discussion/Action on 2022 draft budget preparation

The health insurance has been updated and there is a teen advisory board (new line item). Anderson will continue working on the draft.

12. Discussion/Action on DCLS contract for 2022

- Moyer motioned to accept the contract as presented
- Schuetz seconded
- Motion carried

13. Director's Report

- Anderson presented the Director's Report.
- Schuetz motioned to accept the Director's Report
- Moyer seconded the motion
- Motion carried

14. Future agenda items

In-depth audit, budget and gifts and donations

15. Next meeting: Wednesday, September 21st at 7:00 p.m.

16. Adjournment

- Updike moved to adjourn the meeting at 7:55 p.m.
- Schuetz seconded
- Motion carried