

## Library Board meeting minutes 11/17/2020

1 Library board president Linda Colby called the 11/17/2020 Black Earth Public Library board of trustees meeting to order at 7:06 pm.

2 Library board trustee Gary Schuetz was named the substitute secretary for this meeting.

3 Board trustees present included Gary Schuetz, chair Linda Colby, Angie Updike, village trustee Mary Scott and library director Carolyn Shaffer. Additional identifiable participants at the meeting included Donna Randall, Mitch Hodson, Jeanne Gosselin, Mary Miron, Lisa Lutz (FotBEPL), Pat Mommaertz (FotBEPL), Rebeca Chacon, Andrea Richardson, Gary Olsen (FotBEPL), and village president Troy Esser. Two additional participants, identified as IPAD and DD, also attended the meeting.

4 Colby acknowledged the proof of posting.

5 The agenda was approved as posted on a motion by Schuetz and a second by Updike.

6 The minutes of the previous meeting were reviewed and approved on a motion by Scott and a second by Updike.

7 Shaffer provided a brief update on the resignation of the library board secretary. The agenda did not allow for any action. Existing officers can shift positions if desired. Shaffer recommended leaving the position vacant until the beginning of the next term. Village president Troy Esser offered to consider recommendations from the library board and library director.

8 Mommaerts provided an update on the activities of the Friends of the Black Earth Public Library. Fundraising efforts hamstrung due to the pandemic. The silent auction is up and running. The group is working on scholarship with the Mazomanie public library.

9 Shaffer provided a brief update on the annual budget proposal, saying all the budget meetings went smoothly and there were no changes to the proposal at this time.

10 Scott provided her village board update then Shaffer read a letter she had received in support of Shaffer and the BLM logo issue.

11 Colby read the draft of a letter responding to the BLM facebook post complaints. She identified a small number of changes she wanted to finalize. The board plans to address the letter at the December monthly meeting.

12 The discussion and potential action of several library policies and related items was tabled.

13 Schuetz addressed an addition to the August treasurer's report. Schuetz motion and Colby seconded a motion to approve the updated August report and it passed unanimously. Schuetz briefly presented the September treasurer's report, which was tabled at the September meeting. Colby and Updike motioned to approve the report and it passed unanimously. Schuetz briefly presented the October treasurer's report. Schuetz and Scott motioned to approve the report and it passed unanimously.

14 The payment of the bills was unanimously approved on a motion by Scott and Colby.

15 Shaffer provided a brief director's report on the new system-wide quarantine procedure of library materials (from delivery down to 24 hrs, but still 4 days here), the village hall closure due to COVID infections in village staff and the reopening of the library after Thanksgiving with reduced services, as well as an update on a repaired PC. The report was approved on a motion by Updike and Colby.

16 Citing Wisconsin State Statutes 1985 (1) (c) – the employment, promotion, compensation or performance evaluation data of a public employee, the board unanimously approved a motion to enter into a closed session. Schuetz made the motion and Updike seconded. Schuetz, Scott, Updike and Colby all voted aye.

17 Updike moved to arise from closed session. Scott seconded. The vote was unanimous.

18 Colby asked three times if anyone wanted to make a motion based on the closed session discussion. No one offered a motion.

19 Schuetz made a motion to adjourn at 9:44. Updike seconded and the meeting was adjourned.