

BE Library Board Minutes 5-21-19

1. Call to order
Angie called meeting to order at 7:06 p.m.
2. Roll call of members
Linda, Angie, James, Heather, Gary, Carolyn
3. Proof of posting
Angie read
4. Adoption/amendment of agenda
Gary motioned to adopt the agenda
Angie seconded
Motion carried
5. Reading and approval of minutes
James motioned to approve the minutes from 4-16-19
Heather seconded
Motion carried
6. Appointment of vice president
Gary nominated Linda to be VP
James seconded
Motion carried
7. Library director annual review
Review is complete
Procedure to complete Carolyn's performance review, share with board members, and take a vote to approve with the board president signing off on the final copy was discussed.
Copies were given to board members to review and a vote of approval will be taken at the June (6/19) meeting.
8. Village updates – employee manual discussion, review of existing personnel policies
Carolyn attended the May 7th Village meeting. Village board received the info in April covering the issues brought up by the library board that the Village board had not acted upon. No action was taken at the Village April meeting. James gave them the same info again at the May meeting. The Village is consulting their lawyer, Joanne Heartl, regarding the cap on sick leave that was applied to village employees. Heather, as the Library board secretary, will contact Shellie to obtain an update regarding Joanne Heartl's response. Library board members were provided copies of the exceptions the library board adopted on April 2 of 2018.
Gary motioned to have Carolyn and James discuss a potential meeting and possible meeting date between the library and village boards.
Heather seconded.
The motion carried.
9. Friends of the Library update
Donated \$1000 for summer reading, &500 for summer reading program, 7/30 pie auction, ready for annual book and bake sale during Field Days.
10. Treasurer's Report
Gary provided his report.
James motioned to approve
Angie seconded
Motion carried
11. Budget resolution to rollover 2018 funds into 2019

Gary motioned to approve the roll over of funds into wages

Commented [1]: Heather, as the Library board secretary, will contact Shellie to obtain an update regarding Joanne Heartl's response.
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Assigned to Heather Messer

Heather motioned
Motion carried

12. Elimination of overdue fines

Heather motioned to eliminate overdue fines
Gary seconded
Motion carried

13. Action on bills

Angie moved to approve the bills
Linda seconded
Motion carried
Carolyn provided her update.

14. Director's Report

James motioned to approve
Heather seconded
Motion carried

15. Any other business that may legally be brought before the board

None

16. Adjournment

Gary motioned to adjourn
Angie seconded the motion
Meeting adjourned at 9:12 p.m.