

Black Earth Board Meeting 4-16-19

1. Call to order

Angie:at 7:08 p.m.

2. Roll call of members

Present: Gary, Angie, James, Brian, Heather, Linda Colby and Carolyn

3. Proof of posting

Angie read

4. Adoption/amendment of agenda

James motioned to approve

Heather seconded

Motion carried

5. Reading and approval of minutes

James motioned to approve

Angie seconded

Motion carried

6. Village updates – including employee manual, library board nominees

Carolyn discovered that the village president is supposed to approve new board nominees/member. The May 7th meeting will make Linda's new position official..

The village is also going to review unresolved handbook questions. In April 2018 a list of changes was provided to the Village board. Discussion regarding sick leave cap ensued. Angie will contact Shellie to clarify what needs to happen to resolve the handbook issues.

7. Appointment of new trustee(s) tabled until May 7

8. Friends of the Library update

May 8th annual meeting. The Friends will become members of the Chamber of Commerce in order to continue the pie auction. Recently became a member of the Gateway to the Driftless. Movie opportunities and additional web presence on their website.

9. Treasurer's Report

Brian presented the treasurer's report. Brian and Gary worked together in order to facilitate a smooth transition for the treasurer's position in May.

Angie motioned to approve

Heather seconded

Motion passed

10. Change of library hours--Carolyn's proposal would be to no longer close between 1-2 p.m. as a trial for the summer. The library board is supportive of the trial period extending from June 1st-August 31st.

Gary motioned to approve

Brian seconded

Motion passed

11. Survey / Community Conversations update

3 dates are available for public input on future planning for the library. April 25, May 9, and June 25. The survey link was sent out to the board members who tested it to make sure the link worked. Best option for mailing a postcard is EDDM (Every Door Direct Mail). Less than first class postage rate. Jodie Hosely recommended only folks in the zipcode of 53515. Then Carolyn was provided a list of Black Earth Library cardholders with a different zip code. This may not address the need to get data from people that don't use the library. EDDM mailing routes were reviewed and selected for the postcard drop. Deb from SCLS will make the postcards, keeping cost low. Sending it out soon and having it available through June? Carolyn will consult with Jodie and make a decision.

12. Budget resolution to rollover 2018 funds into 2019 Tabled until May.

13. Action on bills

Gary motioned to approve

Heather seconded

Motion passed

14. Director's Report

Carolyn went over the Director's report. Lots of events, meetings, happening and coming up. Disney Musicals are coming up on May 6 in the evening. No giveaways for the community conversations found at this point. Ants in the library--some ideas were thrown out on how to deal with them. Carolyn reported on the amount of income generated from damaged, lost, or overdue library materials. Mostly DVD related. Other discussion followed--decisions were tabled until next month. Director's review

15. Any other business that may legally be brought before the board

Honor Flight cards will be on display in the library for people to add thank yous.

16. Adjournment

Angie moved to adjourn at 8:53

Gary seconded

Motion passed