

Black Earth Public Library
Board Meeting Minutes
Tuesday, March 20, 2018
Meeting called to order at 7:07 pm.

Angie Updike, Brian Klaschus, Ted Pritchett, Gary Schuetz and Carolyn Shaffer were in attendance. Heather Reader was absent.

- Proof of Posting: The library director posted the meeting on 3/13/18.
- Gary Schuetz moved, Angie Updike seconded, to adopt the agenda. Motion approved.
- Gary Schuetz moved, Brian Klaschus seconded, to approve the minutes of the 02/13/18 meeting. Motion approved.
- Ted Pritchett moved, Angie Updike seconded, to approve the Treasurer's Report. Motion approved.
- Gary Schuetz moved, Angie Updike seconded to approve the bills. Motion approved.
- Ted Pritchett moved, Brian Klaschus seconded to approve Resolution 2018-01 to carry over funds from the 2017 budget year to the 2018 budget year. Motion approved.
- The draft Employee Handbook document was discussed extensively. Gary Schuetz moved, Ted Pritchett seconded a motion to table the discussion of the employee handbook until a special meeting on Monday, April 2. The library director will complete numerous editorial changes to the document in addition to finding the specific state statute reference for the hours limitation in Section A / 205 and clarifying any additional employment categories beyond full-time and part-time. Pritchett spoke against the 120 day payout into the post retirement fund health account. Motion approved.
- Gary Schuetz moved, Angie Updike seconded to update the hotspot policy to prevent any single household from checking out the hotspot in consecutive weeks. Motion approved.
- Angie Updike moved, Brian Klaschus seconded, to adjourn the meeting. Motion approved.
- Meeting adjourned at 9:19 pm.

Upcoming Meetings:

April 2, 2018 at 6:15 pm

April 17, 2018 at 7:00 pm

May 15, 2018 at 7:00 pm

Board Member Terms Expire:

Heather Reader April 2018

Ted Pritchett April 2018

Brian Klaschus April 2019

Gary Schuetz April 2019

Angie Updike April 2020