

Black Earth Public Library

Board Meeting Minutes

Tuesday, January 16, 2018

Meeting called to order at 7:05 pm.

Present: Angie Updike, Brian Klaschus, Ted Pritchert, Carolyn Shaffer and Gary Schuetz. Board member Heather Reader was absent.

- Proof of Posting: The library director duly posted the meeting on 1/9/18.
- Gary Schuetz moved, Brian Klaschus seconded, to adopt the agenda. Motion carried.
- Ted Pritchert moved, Gary Schuetz seconded, to approve the minutes of the 12/19/17 meeting.

Motion carried.

- The board extensively discussed long-term planning with Shawn Brommer, a SCLS consultant, with the intention of creating a mission statement, vision statement and values statement for the library. The discussion focused on the preliminary steps, including identifying the perceived strengths, weaknesses, opportunities and aspirations of the library's operations. Brommer is available in 2018 to help guide the library board, library staff and the community through this process if the board decides to pursue the task, which could be a year-long project.

- Gary Schuetz moved, Angie Updike seconded, to approve the Treasurer's Report. Motion carried.

- Gary Schuetz moved, Angie Updike seconded to approve the bills. Motion carried.

- Gary Schuetz moved, Ted Pritchert seconded to table the discussion of the personnel manual draft document to a future meeting. Motion carried.

- Angie Updike moved, Ted Pritchert seconded to table the discussion on library issuing rules (overdue and other fines). Motion carried.

- Angie Updike moved, Gary Schuetz seconded, to adjourn the meeting. Motion carried.

- Meeting adjourned at 9:05 pm.

Upcoming Meetings:

Tuesday, February 13

Tuesday, March 20

Board Member Terms Expire:

Heather Reader April 2018

Board member April 2018

Brian Klaschus April 2019

Gary Schuetz April 2019

Angie Updike April 2020