

MINUTES BE LIBRARY BOARD MEETING

July 16, 2025

1. Call to order
Crane called the meeting to order at 7:06 pm
2. Roll call of members
Ederer, Cavanagh, Crane present. Huston was also present. Absent-Schuetz, Rolfe, Koenig
3. Proof of posting
Crane read the proof of posting.
4. Adoption/amendment of agenda
Motion – Ederer
Second – Cavanagh
5. Public comment
6. Reading of minutes for June meeting
Motion – Ederer
Second – Cavanagh
7. Friends of the Library update (Koenig)
 - a. Board meeting Monday-Pie auction at Concert at the Park / other fundraisers discussed / 2 new board members: Nan Kember, Kris / Pop-Up Book Sale Friday and Saturday during Field Days (Aug. 8, 9)
8. Village Update (Cavanagh)
 - a. Dylan H. identified a few properties in Black Earth that if purchase becomes possible he would like village to bid on them(to move village offices)
9. Treasurer's Report (Crane)
 - a. Accounts balanced, Foundation report remains steady
Motion – Ederer
Second – Cavanagh
10. **Action** on bills
 - a. Review of invoices
 - b. Total monthly vendor expenses **\$ 1,937.60**
 - c. Total vendor expenses through July **\$40,421.94**
 - d. Balance of budget to spend in 2025 **\$95,483.78**
Motion – Ederer
Second – Crane
11. **Discussion/Action** on replacement of hotspot
 - a. Checked with Verizon devices / Citizen Mobile grant opportunities / Purchase locked or unlocked (use with any provider)
 - b. No action taken
12. **Discussion** of allocation of donor funds
 - a. Carla looked for information on donor requests, couldn't find much.
Thoughts-Adult classics, Vox/Wonderbook additions, phase out Playaway
 - b. No action taken
13. **Discussion** of book delivery service
 - a. Tabled for this month

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14. **Discussion/Action** - Labor Day library closure

- a. Closed Saturday, Aug. 30 and Monday, Sept. 1, 2025
- b. Motion – Library will be closed Saturday August 30 and Monday September 1- Crane
- c. Second - Ederer

15. **Discussion/Action** – Thanksgiving holiday closure

- a. Closed Thursday per policy, will discuss additional days at August meeting

*President Gary Schuetz joined meeting

16. **Discussion/Action** - current internet filtering

- a. Per SCLS-does not require filtering. CIPA required for e-rate rebate program, reimbursement is dispersed when new network equipment purchased, approximately \$700/7 years to be used to for that purposed
- b. Mary Jane commented bigger libraries (Madison) use filtering software with problem populations
- c. Gary commented rebate amount is irrelevant to discussion
- d. Motion – Library Director to remove filtering software from the library computers Schuetz
- e. Second - Cavanagh

17. **Discussion/Action** – committee development

- a. Lili – set up resident committee to discuss, evaluate and make decision regarding library expansion - to be made by the end of 2025.
- b. Gary encouraged Lili's action "Making Library Expansion a Reality"

18. Director's Report (Huston)

- a. Circulation statistics, database usage, SLP in full swing, weekly voucher giveaway for APT tickets, Mazomanie business and vendor event, author fair in planning, tentative Victoria Hinke Poe program, Grants for program expenses, Gary-ask authors for referrals, Nathan-do as much social media as possible
- b. Motion - Schuetz
- c. Second – Cavanagh

19. Review of Trustee Essentials Chapter 2

20. Future agenda items

- a. Technology Policy per filtering
- b. Thanksgiving and Christmas closure
- c. Committee focus mission
- d. Allocation of funds

21. Next meeting date – August 19, 2025

22. Adjournment 8:53 pm

Motion to adjourn – Schuetz

Second – Crane