



I. GENERAL INFORMATION

1. Name of Library Black Earth Public Library		2. Public Library System South Central Library System			
3b. Head Librarian First Name Carla	3c. Head Librarian Last Name Huston	4a. Certification Grade Grade 2	4b. Certification Type Regular	5. Certification Expiration Date 2026/08/31	
6a. Street Address 1210 Mills St.	6b. Mailing Address or PO Box PO Box 346	7. City / Village / Town Black Earth	8a. ZIP 53515	8b. ZIP4 0346	9. County Dane
10. Library Phone Number (608) 767-4905	11. Fax Number (608)767-2064	12. Library E-mail Address of Director chuston@blackearthlibrary.org			
13. Library Website URL www.blackearthlibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 4	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 2,560	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	51	0	0
19b. Number of winter weeks	52	0	0
19c. Summer hours open per week		0	0
19d. Number of summer weeks		0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,652	0	0

II. LIBRARY COLLECTIONS					
			a. Number Owned / Leased	b. Number Added	
1. Books in Print			13,935	615	
2. Physical Subscriptions			59		
3. Physical Audio Materials			1,337	33	
4. Physical Video Materials			2,670	50	
5. Other Physical Materials			106		
6. Total Physical Items in Collection			18,048		
			Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State
7. E-books			Yes	Yes	No
8. E-serials			No	Yes	No
9. E-audio			Yes	Yes	No
10. E-video			Yes	No	No
11. Research Databases			Yes	No	Yes
12. Online Learning Platforms			Yes	No	Yes
III. LIBRARY SERVICES					
1. Physical Circulation Transactions			2. Interlibrary Loans		
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>	
20,645	9,145	243	14,498	9,467	
			Method for Counting ILL Transactions	Total ILL Transactions	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)					
WISCAT					
Other (includes OCLC, manual tracking or other methods)					
3. Electronic Content Circulation Transactions					
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials
2,703	956	4,072	995	233	8,726
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count
674	447	1,121	No	Survey Week(s)	520
				a. Method	b. Annual Count
				Actual Count	18,878
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
4	4	Actual Count	581	Actual Count	72,240

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	107	21	9	32	16
Total Attendance	1,947	462	90	242	1,608

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	131	53	1	0	
Total Attendance	2,119	2,228	2		
Total Program Views				0	

Describe the library's in-person programs:

Storytime, Toddler Art, Move It Mondays, Crafternoon, early release programs, adult book discussions, UnBook Club, teen crafts, local author fair, performers

Which platforms does the library use to host the library's live, virtual programs:

Zoom

Describe the library's live, virtual programs:

UnBook Club

Which platforms does the library use to host the library's pre-recorded programs:

N/A

Describe the library's pre-recorded programs:

N/A

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Gary	Schuetz	914 Center St.	Black Earth	53515	gpschuetz@gmail.com
2. Mary Jane	Ederer	1012 Franklin St.	Sauk City	53583	mederer@wisheights.k12.w
3. Dylan	Helmenstine	2006 Stephanie Court	Black Earth	53515	dylan.helmenstine@blacke
4. Cathy	Wittenwyler	1703 Blue Mounds St.	Black Earth	53515	wittie75@hotmail.com
5. Vacant					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
Include vacancies in this count

5

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
Village	Black Earth	\$157,447
Subtotal 1		\$157,447

2. County

a. Home County Appropriation for Library Services	Subtotal 2a	\$67,368
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a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Columbia	\$102		
Green	\$34		
Iowa	\$4,557		
Sauk	\$306		
Subtotal 2b			\$4,999

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SCLS Youth Literacy Grant	\$450		

b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
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Subtotal 3			\$450
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4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
Continuing Education Grant	\$149	
e-Rate Reimbursement	\$27	
Subtotal 4		\$176

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	\$0		
Subtotal 5			\$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above. \$0

7. All Other Operating Income \$5,617

8. Total Operating Income Add 1 through 7		\$236,057
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9. What is the current year annual appropriation provided by governing body(ies) for the public library?	\$163,556	
10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)	Yes	

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			9,561
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	1,912	6,486	8,398
3. Circulation to Nonresidents Living in Another County in the Library System	63	45	108
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	12	1,036	1,048
5. Circulation to All Other Wisconsin Residents	7	6. Circulation to Persons from Out of the State	0
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards? No	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Columbia	4	f. Rock	15
b. Dodge	0	g. Sauk	41
c. Green	0	h.	
d. Iowa	1,017	i.	
e. Jefferson	4	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	13	2	7
Total Self-Directed Activity Participation	354	101	145
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	13	7	42
Total Self-Directed Activity Participation	279	209	1,088
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Kirsten	Rogers	kkrogers@blackearthlibrary.org	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Carla	Huston	chuston@blackearthlibrary.org	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Gary Schuetz	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Carla Huston	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Dane

The Black Earth Public Library Board of Trustees hereby states that in 2024 the South Central Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Gary Schuetz	

COMMENTS

SECTION_I

10. Library Phone No.

Updated phone number.--2025-01-31

SECTION_III

3a., E-book Circulation

Includes Hoopla.--2025-01-31

3c., E-audio Circulation

Includes Hoopla.--2025-01-31

3d., E-video Circulation

Includes Hoopla and Kanopy.--2025-01-31

Total Children's Synchronous Programs Ages 0 to 5

This number is the same as the previous year. It has been double-checked and is accurate for this year.--2025-02-03

Total Children's Synchronous Programs Ages 6 to 11

This number is the same as the previous year. It has been double-checked and is accurate for this year.--2025-02-03

SECTION_V

6a. Other Funds Carried Forward and Expended

There was no Village Resolution to carry over funds from 2023 to 2024.--2025-02-03

Other Revenue

Includes donations, copier money, grants, e-commerce, friends donations.--2025-01-31

SECTION_VI

a. Print Materials

Includes print periodicals.--2025-01-31

b. Electronic Content

Includes Hoopla, Kanopy, databases from WiLS.--2025-01-31

5. Other Operating Expenditures

Includes MyPC, utilities, cleaning, programs, supplies, equipment, marketing plus expenditures from the library's checking account.--2025-01-31