

Black Earth Library Board Minutes 8/15/2023

Meeting ID: 810 9341 0892

Passcode: 346983

Or by phone: dial +1 312 626 6799 US (Chicago)

1. Call to order

- Schuetz called the meeting to order at 7:04 pm

2. Roll call of members

- Schuetz, Moore, Helmenstine, Colby present with Bailey Anderson and FOL President, Annette Koenig
- Absent: Morrow

3. Proof of posting

- Schuetz read the proof of posting

4. Adoption/amendment of agenda

- Error in Introduction noted. Meeting is on Tuesday 8/15 rather than Wednesday 8/15.
- Helmenstine motioned to approve amended agenda
- Moore seconded the motion
- Motion passed

5. Reading and approval of minutes

a.) Reading of 07/26/2023 Minutes

- Colby noted error on #7 should read August 12 instead of August 22. and on #13 Motion passed was missing.
- Schuetz motioned to approve amended minutes
- Helmenstine seconded the motion
- Motion passed

6. Public Comment

- None

7. Friends of the Library (Koenig)

- FOL Book and Bake sale netted \$603. Profits down by half from last year.
- New Secretary is Kathy Wachs

8. Village Update (Morrow)

- None as Morrow was absent
- Anderson attended Village Board meeting and reported that maintenance for the building was discussed.

9. Treasurer's Report (Schuetz)

- Schuetz reported a regular month. Accounts all balanced.
- Helmenstine motioned to approve
- Moore seconded the motion
- Motion passed

10. Action on bills
 - Moore motioned to approve
 - Helmenstine seconded the motion
 - Motion approved
11. Discussion/Action on Fundraising Feasibility Study
 - Study will give the Board an idea of how much we will be able to raise through donations which will be used to determine the size of a library building. This study does not include grants. FEH Design built Belleville Public Library. Bailey contacted their Director and she thought the Feasibility Study helped them collect donations from their community. FEH Design would run a capitol campaign for us for an additional fee. Bailey will contact FEH to ask what other fees and potential costs we may incur to get the project moving ahead.
 - Motion to table by Helmenstine
 - Seconded by Schuetz
 - Motion passed
12. Discussion/Action on Advisory Task Force recommendation
 - Recommendations: Revisit amount of space needed. Add Community Center into the title. New Heights Lutheran Church was the highest ranked site with Depot/Bulldog site ranking #2.
 - No action needed
13. Director's Report (Anderson)
 - Anderson reported a busy month for programs (Adult and Children). She is working on a Local Author Fair scheduled for October. Five authors are on board for the program. Park Pass program began today (8/15) working with organization, Gateway to the Driftless. Participants explore local parks.
 - Schuetz motioned to approve
 - Helmenstine seconded the motion
 - Motion passed.
14. Future Agenda
 - Fundraising Feasibility Study
 - Advisory Task Force recommendations
15. Next meeting
 - September 19, 2023 at 7:00pm
16. Adjournment
 - Helmenstine motioned to adjourn
 - Schuetz seconded the motion
 - Motion passed. Meeting adjourned at 8:13pm