

Black Earth Library Board Minutes 05/16/23 Black

Meeting ID: 810 9341 0892

Passcode: 346983

1. **Call to order**
 - a.) Schuetz called the meeting to order at 7:04 PM
2. **Roll call of members**
 - a.) Schuetz, Helmenstine, Morrow present with Bailey Anderson. Colby, Moore absent.
3. **Proof of posting**
 - a.) Schuetz read the proof of posting.
4. **Adoption/amendment of agenda**
 - a.) Helmenstine motioned to approve, Schuetz seconded the motion.
 - b.) Motion passed.
5. **Reading and approval of minutes from 5/16**
 - a.) Morrow motioned to approve, Helmenstine seconded the motion.
 - b.) Motion passed.
6. **Public comment**
 - a.) None
7. **Friends of the Library update**
 - a.) Anderson delivered some updates.
 - i. New at large members
 - ii. Approved request for summer library program, approximately \$440
 - iii. Many fundraisers coming up (Pie sale, Book & Bake Sale)
 - b.) Morrow asked for review of Field Day events.
 - i. Book & Bake sale for Friends
 - ii. Takes place at the library.
8. **Village update (Morrow)**
 - a.) Morrow stated that there were no updates for the library at Village's June meeting.
9. **Treasurer's Report (Schuetz)**
 - a.) Schuetz
 - i. Page 1 - Approximately \$19 check was not recorded on December report, but just cleared this month. Was balanced.
 - ii. Author Event payment outstanding, but all else is paid.
 - b.) Helmenstine motioned to approve, Morrow seconded the motion.
 - c.) Motion passed.
10. **Action on bills**
 - a.) Schuetz presented all bills.
 - b.) Schuetz motioned to approve, Helmenstine seconded the motion.
 - c.) Motion passed.
11. **Discussion/Action on Collection Development Policy**
 - a.) Anderson - Summary of proposal: Based on Waunakee policies.
 - i. Proactive creation of policy for book challenges
 - ii. Avoid outside groups having undue influence on local library operations.
 - iii. In line with SCLS recommendations
 - b.) Schuetz, Helmenstine, and Morrow debate additions and changes to language with advice from Anderson.
 - c.) Schuetz motioned to approve policy as amended, Morrow seconded.
 - d.) Motion passed.
12. **Discussion/Action on Display Policy**
 - a.) Anderson - Summary of proposal: Based on Waunakee policies.
 - i. Insulate library staff from outside challenges.
 - ii. Create policy that allows broad discretion to library staff.

- b.) Schuetz inquired about language of "formal complaint."
 - c.) Schuetz, Helmenstine, Morrow debate changes to language with advice from Anderson.
 - d.) Helmenstine motioned to approve the proposed policy as amended, Morrow seconded.
 - e.) Motion Passed
13. **Discussion/Action on network outage closure and service changes**
- a.) Anderson detailed changes to outage event and actions she has taken to account for those changes.
 - b.) No action taken.
14. **Consideration/motion to enter into closed session** pursuant to Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director review) (Roll call vote)
- a.) Schuetz motioned to enter, seconded by Helmenstine.
 - b.) Yes - 3, No - 0
15. **Consideration/motion** to arise from closed session.
- a.) Schuetz motioned to arise from closed session, Morrow seconded.
 - b.) Yes - 3, No - 0
16. **Consideration/motion** on action from closed session
- a.) Schuetz motioned to approve the director's review, Morrow seconded.
 - b.) Motion passed.
17. Director's Report (Anderson)
- a.) Anderson Delivered her report.
 - b.) Schuetz asked for a quick recap of FEH meetings so far, Anderson responds.
 - c.) Schuetz motioned to approve the report, Helmenstine seconded.
 - d.) Motion Passed
18. Future agenda items
- a.) Anderson possible action on public posting location policy changes, dependent on advice from outside experts.
19. Next meeting
- a.) July 19th, 2023
20. Adjournment
- a.) Helmenstine motioned to adjourn, Morrow seconded.
 - b.) Motion Passed.