

Black Earth Library Board Minutes 03/28/2023
Meeting ID: 810 9341 0892
Passcode: 346983

1. Call to order
 - Schuetz called the meeting to order at 7:01 pm
2. Roll call of members
 - Schuetz, Colby, Moore, present with Bailey Anderson, Dylan Helmenstine, and Annette Koenig Absent: Moyer
3. Proof of posting
 - Schuetz read the proof of posting
4. Adoption/amendment of agenda
 - Moore motioned to approve
 - Schuetz seconded the motion
 - Motion passed
5. Discussion/Action on appointment of Colby as secretary
 - Schuetz motioned to approve
 - Moore seconded the motion
 - Motion passed
6. Reading and approval of minutes
 - a.) Reading of 02/28/2023 minutes
 - Moore motioned to approve
 - Colby seconded the motion
 - Motion passed
 - Reading of 03/01/23 minutes
 - Schuetz motioned to approve
 - Moore seconded the motion
 - Motion passed
7. Public Comment
 - None
8. Friends of the Library Update
 - Gene Summers donated photo prints so an Art Gallery and Auction fundraiser scheduled for 03/29/23
9. Village Update (Moyer)
 - None
10. Treasurer's Report (Schuetz)
 - All balanced. Schuetz noted a donation, \$100 from Esther Handell estate
 - Colby motioned to approve
 - Moore seconded the motion
 - Motion passed

11. Action on Bills
 - Schuetz went through all bills.
 - Colby motioned to approve
 - Moore seconded the motion
 - Motion passed
12. Discussion/Action on Architectural Firm interviews
 - Motion by Schuetz to table until Moyer is able to join meeting
 - Moore seconded the motion
 - Motion passed
13. Discussion/Action on SCLS Authorization Form-Adjacent County Reimbursement
 - Schuetz motioned to approve
 - Moore seconded the motion
 - Motion passed
14. Discussion/Action on South Central Library System (SCLS) down time
 - Anderson related that SCLS is moving offices to another location and there will be no internet service to member libraries from Saturday 3/27/2023 until Wednesday 3/31/2023. This is during Memorial Day weekend. She asked if the library can be closed to the public on Tuesday, 3/30/23. Staff would be able to do non-internet tasks.
 - Motion by Colby to close library on Tues. 3/30/23
 - Schuetz seconded the motion
 - Motion passed
15. Director's Report (Anderson)
 - Highlights of report: Customers suggested more adult craft programs, Summer Library Program planning is in full swing, theme is All Together Now. Intern, Murilo and Bailey did a pop-up library in the Red Hawk Subdivision. Murilo has completed his internship. Bailey has asked him to stay on as a substitute librarian. Article in local newspaper, Star News, on upcoming FOL Art Gallery and Auction, Bailey received notification that she received a grant from the American Heart Association. A heart monitor and blood pressure monitor will be received.
 - Schuetz motioned to approve
 - Moore seconded the motion
 - Motion passed
16. Discussion/Action on Architectural Firm interviews
 - Moyer was unable to be reached. Bailey presented the rubric scores from Architectural Firm interviews. 1. FEH 2. FGMA 3. Dimension IV 4. Engberg Anderson.
 - Schuetz motion to approve FEH proposal for \$32,500 with a directive to the library director to pursue a reduction in fees off up to 10 percent. FEH is our choice with or without a fee reduction. Additionally, the approval comes with the understanding BEPL has to allocate the \$32,500 from various sources and we want to have those dollars accessible before the project begins. The \$25,000 fundraising portion would need to be approved at a later date.
 - Moore seconded the motion
 - Motion passed

17. Future agenda items

- Director's Annual Review
- SCLS Foundation funds

18. Next meeting

- 04/18/23

18. Adjournment

- Moore motioned to adjourn
- Schuetz seconded the motion
- Adjourned at 8:41 pm