

Black Earth Library Board Minutes 11/15/2022

<https://us02web.zoom.us/j/81093410892?pwd=T2ljWEdqDBYZzdSMjdjSUJjU0JsUT09>

Meeting ID: 810 9341 0892

Passcode: 346983

Or by phone: dial +1 312 626 6799 US (Chicago)

1. Call to order
 - Schuetz called the meeting to order at 7:00 pm
2. Roll call of members
 - Schuetz, Colby, Moore, and Moyer present with Bailey Anderson and Friends of the Library President Annette Koenig
3. Proof of posting
 - Schuetz read the proof of posting
4. Adoption/amendment of agenda
 - Moyer motioned to approve
 - Moore seconded the motion
 - Motion passed
5. Reading and approval of minutes
 - a.) Reading of 10/18/2022 Minutes- Schuetz noted a typo in item #10 which Anderson corrected.
 - Moore motioned to approve
 - Moyer seconded the motionMotion carried
6. Public Comment
 - None
7. Friends of the Library Update
 - Welcome to Friends of the Library President Annette Koenig
 - Silent Art Auction Fundraiser will begin on Friday 9/18 through 12/9. Anderson and Koenig will assist with set up in the library on Thursday, 9/17. Anderson impressed with the number of donations for the event.
8. Village Update (Moyer)
 - Budget for 2023 approved at 11/1/2022 meeting
9. Treasurer's Report (Schuetz)
 - All balanced. Schuetz noted donations from Windy Acres Farm and Holly Olson.
 - Moyer motioned to approve
 - Colby seconded the motion
 - Motion carried

10. Action on Bills
 - Schuetz went through all bills.
 - Moore motioned to approve
 - Moyer seconded the motion
 - Motion carried
11. Discussion/Action on DCLS Agreement for Extension of Library Service
 - Anderson explained new details in agreement. Funding remains the same.
 - Signatures are needed by Library Board President and Secretary. Since there is no Secretary, Colby will sign the agreement as Vice President. Schuetz and Colby will sign the agreement as soon as they're able to stop at the library.
 - Colby motioned to approve
 - Moyer seconded the motion
 - Motion carried
12. Discussion/Action on revisions to Eligibility for Service
 - Policy amended: addition of "No pets should be allowed inside the library, with the exception of those providing assistance to the disabled (see Animal Policy for details)."
 - Moyer motioned to approve the revisions as presented
 - Schuetz seconded the motion
 - Motion carried
13. Discussion/Action on Request for Proposals
 - Anderson has been in contact with architectural firms and contacting local architects. She visited Belleville Public Library and liked the style of the facility. Proposals are due by 12/2/2022.
 - No action needed
14. Discussion/Action on Library Board Vacancy
 - Anderson is putting out "feelers" throughout the civic and business leaders in our community. She hopes to find a person who has experience with building projects.
 - No action needed
15. Director's Report (Anderson)
 - Upcoming meetings and events were highlighted by Anderson. Carpet installed and received positive comments by customers.
 - Schuetz motioned to approve Director's Report
 - Moyer seconded the motion
 - Motion carried
16. Future agenda items
 - Library Board vacancy
 - Request for proposals
 - Policy updates
17. Next meeting
 - 12/20/2022
18. Adjournment at 7:52 pm