

Minutes – August 30, 2022
New Heights Lutheran Church

1. Call to order
Meeting called to order at 5:03pm by Gary Schuetz
2. Roll call of members
 - a.) Present: Gary Schuetz, Anne Moore, Linda Colby. Also present: Gary Olsen, Faith Fehlen, Kathy Good.
 - b.) Excused: Terry Moyer
 - c.) Simone Munson joined at 5:18pm.
3. Proof of posting
 - a.) Schuetz read the proof of posting.
4. Adoption/amendment of agenda
 - a.) Agenda was adopted by Gary Schuetz.
5. **Discussion and tour** of New Heights Lutheran Church building. No action will be taken at this time.
 - a.) Tour conducted by Faith Fehlen and Kathy Good. Church is about 14,000 sq ft so would meet current space needs as well as future space needs. Sanctuary space is the only space with central air. Boiler will need replacement.
 - b.) Anderson shared that while it is difficult to talk in hypotheticals without the help of an architect, she does have a vision for how the space could be laid out. Munson shared that it would fit with a more open layout. Schuetz inquired about how much of the existing walls were structural. Because of the staffing levels of the library, it will be important for staff workspace and circulation desk to have sightlines to where patrons might be, including the circulation desk and collection.
 - c.) In order to bring the building up to where it needs to be in order to be an appropriate library space, the floors will need to be reinforced and an elevator added.
 - d.) Anderson recommended that the logical next step would be to explore architects and start gathering quotes on architectural services. She has already discussed with Deb Haeffner at SCLS, who will be sending her a list of recommendations of architects who have worked on projects of a similar scale. Colby mentioned the previous director had been in conversation with an architect that they liked.
6. Future agenda items
 - a.) More in-depth discussion of tour
 - b.) Architect discussion
7. Next meeting
 - a.) Next meeting will be September 20, 2022 at 7pm via Zoom.
8. Adjournment
 - a.) Motion by Schuetz.
 - b.) Second by Moore.
 - c.) Adjourned at 5:47pm.