

## BLACK EARTH PUBLIC LIBRARY BOARD MEETING

Tuesday, August 16th at 7:00 p.m.

1. Call to order
  - Meeting was called to order at 7:00PM by Schuetz
2. Roll call of members
  - Present: Colby, Moyer, Munson, Moore, Schuetz, and Anderson
3. Proof of posting
  - read the proof of posting
4. Adoption/amendment of agenda
  - Motion by Moyer to approve the agenda
  - Seconded by Colby
5. Reading and approval of minutes
  - Motion by Moore
  - Seconded by Moyer
6. Friends of the Library update
  - Anderson provided Friends of the Library update
7. Village update (Moyer)
  - Moyer provided Village update
8. Treasurer's Report
  - Presented by Schuetz
  - Motion by Colby to approve the treasurer's report
  - Second by Moore
  - Motion passed
9. Action on bills
  - Motion by Schuetz
  - Second by Colby
  - Motioned passed
10. **Discussion/Action** on flooring options
  - We got two more quotes for the carpet. Both of them came in lower than the first quote that we got.
  - Anderson has seen samples from all the companies and they all seem very comparable.
  - Motion by Schuetz to approve the purchase of quoted framed structure carpet from CTW not to exceed \$11,000 dollars plus tax.
  - Second by Moore
  - Motion passed
  - Anderson will follow up and determine an installation date.
11. **Discussion/Action** on meeting with Kathy Good, New Heights realtor
  - Anderson met with Kathy Good last week.
  - They talked through the process for the purchase of the building.
  - The church voted to make the price for the building \$350,000. The church is waiting for us to possibly make an offer.

- Recommendation to get into the building to get more of a tour of the building.
- Anderson will check and see if the Library Board can visit the building on the evening of August 30th.
- Moyer will notify the village board if and when the visit takes place.
- The visit will be posted as an open meeting because we will have a quorum.
- Colby moves to set up a site visit on August 30th at 5pm at New Heights Lutheran Church
- Second by Schuetz
- Motion passes

**12. Discussion/Action** on Letter to Library Boards from Dane County Libraries

- The letter lets us know that the amount of the Dane County reimbursement will be the same as the last two years in order to account for the continued impact of COVID.

**13. Director's Report (Anderson)**

- The pop-up library at field days was very successful.
- The passport program just started, we are giving people more time, and more libraries are participating
- Meeting with the BE Children's museum coming up, we are hoping to partner more
- Summer library program grew this year and gave the library team more ideas for next year
- Local author fair will take place at the BE Historical Society building, and will include five authors
- Library took part in field days and had a lot of fun over at the community park.
- Hired two relief library assistants to help with staff vacations and sick time.
- Patron incident with dog which caused some argument. Asked the patron to take the dog out of the library.
- Library staff will be at the School open house to talk about services
- Motion by Schuetz to approve the report
- Second by Moyer
- Motion passed

**14. Future agenda items**

- Update on carpet
- Begin discussion on budget
- Next steps on future library space

**15. Next meeting**

- Possible site visit August 30th, 5:30pm
- September 20th, 2022
- 7 pm on zoom

**16. Adjournment**

- Schuetz moved to adjourn the meeting at 8:14pm
- Colby seconded
- Motion passed