

## BLACK EARTH PUBLIC LIBRARY BOARD MEETING

Tuesday, March 15 at 7:00 p.m.

1. Call to order
  - called the meeting to order at 7:00 pm
2. Roll call of members
  - Present: Colby, Moyer, Munson, Updike, Schuetz, and Anderson
3. Proof of posting
  - read the proof of posting
4. Adoption/amendment of agenda
  - Motion by Updike to accept the agenda.
  - Second Moyer
  - Motion passed
5. Reading and approval of minutes
  - Motion by Colby to accept the minutes for January
  - Second by Moyer
  - Motioned passed
6. Friends of the Library update
  - Meeting March 8th
  - They discussed moving some funds to a high yield savings account. They had some very successful fundraisers this year
  - Move the book sale from a fixed price to a “pay as you like/are able” model, the group liked the idea and they are working on the details.
  - The summer library program and the funding for that program is in the works and will be finalized this spring
  - There was also some discussion of other projects that the group could help fund
  - May 11, 2022 at 5pm will be the next meeting of the friends of the library.
7. Village update (Moyer)
  - Met on Tuesday March 1st
  - Approved a puppy mill ordinance, updated the language to be in compliance with language needed for legal challenge
  - Economic development update, the committee will be surveying business partners in the community to hear about their needs
  - Emergency management update on grant writing opportunities
  - Next meeting Tuesday Apr 12, 2022. No meeting the night of the election
8. Treasurer’s Report
  - One item missing from the report is a payment on 2/18/2022 for \$3,560 to the Iowa County Cross Border payment, check number 68170. The Treasurer will add this line to the report on file.
  - Presented by Schuetz
  - Motion by Updike to approve the report as amended
  - Second by Colby
  - Motion passed

9. Action on bills

- Motion by Schuetz
- Second by Updike
- Motioned passed

10. **Discussion/Action** on trustee onboarding

- Anderson presented a checklist of items that should be provided to new trustees.
- There could also be an in-person tour and discussion of the new trustee's role.
- Schuetz suggested adding the mission and vision statement to the list of materials
- Moyer made a motion for the approval of the checklist, including the mission and vision statement, for use by the library director to orientate new board members.
- Second by Colby
- Motion passed

11. **Discussion/Action** on school representative position

- Angie will be reaching out to the school superintendent for the appointment of a new board member
- Angie's last meeting will be in April

12. **Discussion/Action** on the SCLS Authorization Form for Adjacent County

- Schuetz made a motion to request that SCLS may make the adjacent county reimbursements on our behalf according to Statute 43 12.2
- Second by Updike
- Motion passed

13. Director's Report (Anderson)

- Increase in computer and wifi usage
- Count for the month was low, but it may have been a malfunction in the counter at the door
- Spring into reading will be a new program for the library during spring break. Prizes will be awarded for participants that read more than 10 hours in March and April
- The voter registration drive last month went well
- Anderson will begin looking at a space needs assessment
- Looking at a partnership with the Gateway to the Driftless regarding the summer reading program. Anderson will attend a meeting to discuss.
  - i. We did the park passports last year, and we will likely bring that back this year. Anderson is hoping that it can also be expanded to a few other libraries in the area
  - ii. Also wants to brainstorm some ideas related to the summer reading theme this year, which is "Ocean of Possibilities"
- Purchased and brought together the Spanish language collection in the library, It includes a request for purchase form that has been translated into Spanish.
- The website will be getting an updated version.

- The teen advisory board is putting together art kits that can be distributed to other teens.
- The village audit is near completion, it was very straightforward. Once complete carry-over funds will be approved.
- Motion by Updike to approve the report
- Second by Colby
- Motion passed

14. Future agenda items

- Annual evaluation for Library Director
- Update on the Gateway to the Driftless partnership
- Update on school representative vacancy

15. Next meeting

- April 19, 2022
- 7 pm on zoom

16. Adjournment

- Updike moved to adjourn the meeting at 7:55 pm
- Schuetz seconded
- Motion passed