

Join Zoom Meeting

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Meeting ID: 894 7429 9018

Password: 313539

Black Earth Public Library as a department of the Village of Black Earth has created the Communication and Finance Subcommittee in order to

Monday, June 29, 2020 - 7pm

1. Call meeting to order
 - a. Linda called the meeting to order at 7:07 p.m.
2. Roll call of Communication and Finance Subcommittee and confirmation of quorum
 - a. Angie, Heather, Mary, Linda present with Carolyn and Joe Block
 - b. Confirmation of quorum
3. Proof of posting
 - a. Linda read the proof of posting
4. Discussion/Action on Mission of Subcommittee
 - a. Communication Goal 1: Establish roles and methods to improve communication between the Library Board, Village Board, Village Administrator, the Library Director and legal representatives.
 - i. Establish expectations for written and in-person communications with regard to library business
 - ii. Review roles of the Village Board, Village Administrator, Library Board, Village Board representative that serves on the Library Board, and the Library Director regarding existing communication guidelines
 - iii. Review existing protocols for attending and communicating during meetings of the Village and Library Board.
 - iv. Establish an agreed upon communication tree and method for conflict resolution should it be necessary between the Village Board and/or Village Administrator, Village Board representative that serves on the Library Board, other Library Board members, and the Library Director
 - b. Budget Goal--needs to be finalized
5. Discussion/Action on clarifying roles supporting mission--Tabled
6. Discussion/Action on clarifying documents--Tabled
7. Discussion/Action on communication during regular library board meetings and village board meetings--Tabled
8. Discussion/Action on communication regarding library budgetary issues--Tabled
9. Any other business that may be brought before the board on future agendas

10. Setting of next meeting--July 27, 2020 7:45-8:30 p.m.

11. Adjournment of BEPL Communications and Finance Subcommittee