

## Black Earth Library Board Minutes 4-21-20

(Due to COVID-19--Virtual Meeting)

Join Zoom Meeting

<https://zoom.us/j/915455506?pwd=UUUVld1c0Ym92UzV4Q0EwTU1HQIUydz09>

Meeting ID: 915 455 506

Password: 017476

### 1. Call to order

- 7:02 p.m. called to order by Angie

### 2. Roll call of members

- Gary, Heather, Angie present with Carolyn
- Linda joined at 7:10 p.m. during item 6.
- James arrived at 7:20 p.m.

### 3. Proof of posting

- Angie read this

### 4. Adoption/amendment of agenda

- Gary motion to adopt the agenda
- Heather seconded
- Motion carried

### 5. Reading and approval of minutes

- Gary motioned to approval
- Angie seconded
- Motion carried

### 6. Bylaws/Emergency closure/pandemic policy: updates, review: discussion and action

- Carolyn moved to accept the changes in bylaws
- Gary seconded
- Motion carried
- Heather moved to approve the closure/pandemic policy
- Linda seconded
- Motion carried

### 7. Village update

- Mary Scott will be the new representative for the Library.
- Hopefully Village will approve the slate of items we have sent over.

### 8. Friends of the Library update

- Annual meeting in May has been postponed until June.
- Scholarships not determined at this time.

### 9. Treasurer's Report

- Gary provided the Treasurer's Report. No issues, uneventful month.
- Heather moved to accept the Treasurer's Report.

- Gary seconded the motion.
- Motion carried.

10. Action on bills

- Gary moved to accept the bills
- Linda seconded the motion
- Motion carried.

11. Motion to approve and discuss Strategic Plan

- Gary moved to approve the plan
- James seconded
- Motion carried

12. Approval of Adjacent County Reimbursement request to SCLS

- Gary motioned to approve the request
- Linda seconded
- Motion carried

13. Discussion of use of funds for digital resources, possible approval of contract with Hoopla and Kanopy for delivery of streaming video and audio services

- Cost per use/library can set usage cap per patron. No contract. Proposed 8 month trial. Friends will pay ½ of the cost for the 8 month proposed trial. Need to set criteria for evaluation. May start with Hoopla criteria.
- Proposal for an 8 month trial of Hoopla and Kanopy with a max cost of \$250 out of the library board budget with criteria to be determined in the next two months for evaluation of consideration for continuation.
- Heather moved to accept proposal
- Angie seconded
- Motion carried.

14. Consideration/motion to enter into closed session pursuant to Wis. Stats. 19.85(1) (c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library director) (Roll call vote)

- Roll call vote Angie aye, Linda aye, Gary aye, James aye, Heather aye

15. Consideration/motion to arise from closed session

- Heather motioned to arise
- Angie seconded
- Motion carried

16. Consideration/motion on action from closed session

- Heather motioned to have Carolyn contact Troy regarding setting up a meeting between the Village Board and Library Board members to discuss 4 identified areas of concern.
- Gary seconded
- Motion carried

17. Discussion and Approval of Amended 2020 Library Budget

- Gary motioned to table
- James seconded
- Motion carried

18. Motion to discuss and act on Village Employee manual/library resolution amendments/plan of action

- Heather motioned to table
- Gary seconded
- Motion carried

19. Director's Report

- Hoping to start curbside pickup of library materials in the next two weeks. SCLS will not be doing transport of library materials at this time. Need sanitation supplies. Lots of logistics to figure out at this point. Black Earth is working with Mazo to support the summer reading program. Kirsten is doing a ton of work to get ready for this summer's unusual format. Cost distribution across the libraries is being discussed.
- Angie moved to accept the Director's report.
- Gary seconded.

20. Any other business that may legally be brought before the board

- Carolyn's performance review needs a date--Gary and Angie will connect with Carolyn to set a date.
- Thank you to James for your service!

21. Adjournment

- Gary motioned to adjourn
- James seconded
- Motion carried.

Next meeting May 19, 2020 at 7 p.m.