

Black Earth Library Board 2/26/19

1. Call to order

- Angie 7:07 p.m.

2. Roll call of members

- Angie, Heather, James, Gary and Brian present with Carolyn

3. Proof of posting

- Angie read

4. Adoption/amendment of agenda

Moved to approve: Gary
Seconded Heather
Motion passed

5. Reading and approval of minutes

Moved to approve Gary
Seconded Angie
Motion passed

6. Friends of the Library update

Mark M cancelled, may visit in January depending on whether a visit in Mazomanie happens.
Friends of BE Library are waiting to determine how the survey should move forward. Discussion regarding proposed changes will be made.
Survey will probably go out in April

7. Treasurer's Report

Brian delivered the report. Brian delivered a draft of instructions related to the BE Library board treasurer's position. Gary will review the instructions and provide feedback. Gary is willing to assume the Treasurer's position if no one else is interested
Gary moved to approve
Angie seconded
Motion passed

8. Signing 2018 Annual Report

Carolyn presented the annual report. It was reviewed and signed by Carolyn and Angie.

9. Budget resolution to rollover 2018 funds into 2019

Tabled until March.
Will wait until the official audit numbers to determine rollover.

10. Action on bills

Bills were presented
Gary motioned to approve the bills
Brian seconded
Motion passed

11. Director's Report

Discussion:

James--handbook update. The Village is currently waiting for the Library Board to make a decision regarding the handbook language. The Library Board has been waiting for the Village response on discrepancies in the language. The Library Board is requesting a copy of the Village minutes stating the attorney's response and what was suggested. The Library Board recommendations were sent to the Village in April 2018.

Staff performance evaluations will happen in March. The board will complete a performance review for Carolyn as well, and Gary will help with this. The process used last year seemed effective. Heather and Angie are willing to assist. Gary will review the process and communicate with Heather/Angie.

Shawn B meeting coming up.

Carolyn provided information on grant funding possibilities.

Linda Colby has agreed to be on the library board.

No update on fines collected. Two other libraries have gone fine free since our last discussion. Conversation is happening about keeping the library open over the 1 pm-2 pm time slot.

New computers are on order. There may be a need for another computer for the added staff person. An option may be to replace the desktop with another laptop to increase options for developing programming.

Gary motioned to approve the director's report.

James seconded.

Motion passed

12. Any other business that may legally be brought before the board

None

13. Adjournment

Heather motioned to adjourn at 8:28 p.m.

Angie seconded the motion

Motion passed

Next meeting: 3/19 at 7:00 p.m.