

Black Earth Public Library
Board Meeting Minutes
Tuesday, May 15, 2018

Meeting called to order at 7:09 pm.

Present: Angie Updike, Brian Klaschus, James Coyle, Heather Messer, Gary Schuetz and Carolyn Shaffer.

- Proof of Posting: The library director duly posted the meeting on May 8, 2018.
- Gary Schuetz moved, Brian Klaschus seconded, to adopt the agenda. Motion carried 5-0.
- Angie Updike moved, Gary Schuetz seconded, to approve the minutes of the April 17, 2018 meeting. Motion carried 5-0.

Motion carried 5-0.

- Gary Schuetz moves, James Coyle seconded , to name the following board members to the following positions for the current term: Angie Updike, president; Gary Schuetz, vice president; Brian Klaschus, treasurer; Heather Messer, secretary; James Coyle, village representative. Motion carried 5-0.

Motion carried 5-0.

- The board extensively discussed a letter of support from the Friends of the Black Earth Library. The letter focused, in part, on the space limitations at the Black Earth Public Library and the limitations the lack of space put on collections, programming and other opportunities. The board invited representatives of the Friends group to attend the June meeting to discuss the need to develop a strategic plan and additional staffing options before any additional or new space could be pursued. Carolyn Schaefer continues to conduct site visits and discussions with other library directors in the South Central Library System in preparation for the creation of a strategic plan. Heather Messer and Gary Schuetz expressed an interest in helping the library director pursue grant opportunities associated with strategic planning, additional staffing and adding space for improved and expanded library services.

- Gary Schuetz moved, Angie Updike seconded, to approve the revised April 2018 treasurers report. Motion carried 5-0. Gary Schuetz moved, Heather Messer seconded, to approve the May 2018 treasurers report. Motion carried 5-0.

- Gary Schuetz moved, Heather Messer seconded to approve the bills. Motion carried.

- Gary Schuetz moved, Heather Messer seconded to approve the director's annual evaluation. Motion carried 5-0.

- Angie Updike moved, James Coyle seconded, to adjourn the meeting at 9:13 pm. Motion carried 5-0.

Upcoming Meetings:

Wednesday, June 20, at 7:00 pm

Wednesday, July 17, at 7:00 pm

Tuesday, August 21 at 7:00 pm

Board Member Terms Expire:

James Coyle April 2019

Brian Klaschus April 2019

Gary Schuetz April 2019

Heather Messer April 2020

Angie Updike April 2020