

Black Earth Public Library
Board Meeting Minutes
Tuesday, April 17, 2018

Meeting called to order at 7:05 pm

Angie Updike, Brian Klaschus, Ted Pritchett, Gary Schuetz and Carolyn Shaffer were present. Heather Reader was absent.

- Proof of Posting: The library director posted the meeting on April 10, 2018.
- Gary Schuetz moved, Ted Pritchett seconded, to adopt the agenda. Motion approved 4-0.
- Angie Updike moved, Brian Klaschus seconded, to approve both the minutes of the 03/20/18 meeting and the minutes of the 04/02/18 special meeting. Motion approved 4-0.
- The board discussed possible nominations to fill the seat vacated by the end of Heather Reader's term. Gary Schuetz moved, Brian Klaschus seconded to nominate Heather Messer to a three-year term, ending in April 2021, with Messer to be seated at the May 2018 meeting.
- The board opted to delay any organization of board officers until the May 2018 meeting, to allow Heather Messer to participate in the decision.
- Ted Pritchett moved, Brian Klaschus seconded, to move into closed session to discuss the library director's annual review. Motion approved 4-0.
- Angie Updike moved, Ted Pritchett seconded, to move into open session. Motion approved 4-0. The board directed Gary Schuetz to remove one completed goal from the review, reformat the goals portion of the document, add the employee comments received during the review process and add language to the document to require a discussion of the effectiveness of the new review format at the next review.
- Gary Schuetz moved, Angie Updike seconded, to adjourn the meeting at 8:40 pm. Motion approved 4-0.

Upcoming meetings

Tuesday, May 15, 2018

Wednesday, June 20, 2018

Wednesday, July 18, 2018

Board Member Terms Expire:

Ted Pritchett April 2018

Brian Klaschus April 2019

Gary Schuetz April 2019

Angie Updike April 2020

Heather Messer April 2021