

Black Earth Library Board Minutes 09/19/2023

Meeting ID: 810 9341 0892

Passcode: 346983

Or by phone: dial +1 312626 6799 using same meeting code

1. Call to order

- Schuetz called the meeting to order at 7:03 pm

2. Roll call of members

- Schuetz, Moore, Helmenstine, Morrow, Colby present with Bailey Anderson

3. Proof of posting

- Schuetz read the proof of posting

4. Adoption/amendment of agenda

- Helmenstine motioned to approve amended agenda
- Moore seconded the motion
- Motion passed

5. Reading and approval of minutes

a.) Reading of 08/15/2023 Minutes

- Helmenstine motioned to approve amended minutes
- Schuetz seconded the motion
- Motion passed

6. Public Comment

- None

7. Friends of the Library (Anderson)

- Next meeting 10/10/2023
- Planning for upcoming Silent Art Auction

8. Village Update (Morrow)

- Board met on 09/05/2023
- Getting ready for budget planning session to be held in October.

9. Treasurer's Report (Schuetz)

- Schuetz reported little activity for the month. SCLS balance dropped by approx. \$3,500  
Accounts all balanced.
- Colby motioned to approve
- Helmenstine seconded the motion
- Motion passed

10. Action on bills

- All bills ok'ed for payment except reimbursement to Zander which needed invoice.
- Schuetz motioned to approve including Zander upon receipt of invoice.
- Helmenstine seconded the motion
- Motion approved

11. Discussion/Action on Resolution Approving Amendment to Dane County Standards for  
Public Libraries
  - Read proposal and voted to accept the Amendment. Schuetz will sign and deliver to Anderson. Voted 5-0
  - Motion by Helmenstine
  - Seconded by Moore
  - Motion passed
  
12. Discussion/Action on 2024 Budget draft
  - Reviewed draft. Noted 4% wage increase for all staff. Budget must be finalized by Village Board meeting in November. Anderson waiting for numbers for retirement and health insurance. Anderson noted she has prioritized projects for 2024 budget.
  - No action needed
  
13. Discussion/Action on Thanksgiving weekend hours
  - Anderson asked that the library be closed on Friday, 11/24 and Saturday, 11/25. This has been done in past years. (Closed without staff paid wages).
  - Motion by Schuetz
  - Colby seconded the motion
  - Motion passed.
  
14. Director's Report (Anderson)
  - Upcoming programs include a night time star gazing program at Veteran's Park  
Need to set up special meeting with Sweeney group (fundraising)
  - Motion by Morrow
  - Seconded by Helmenstine
  - Motion passed
  
15. Future Agenda items
  - 2024 Budget
  - Fundraising feasibility study
  - Special meeting with Sweeney Group (date to be determined by Doodle poll)
  
16. Next meeting
  - October 17 at 7 pm
  
17. Adjournment
  - Meeting adjourned at 8:10 pm
  - Motion by Schuetz
  - Seconded by Helmenstine
  - Meeting adjourned