

Black Earth Library Board Minutes 05/16/23 Black
Meeting ID: 810 9341 0892
Passcode: 346983

1. Call to order
 - Schuetz called the meeting to order at 7:02 pm
2. Roll call of members
 - Schuetz, Colby, Moore, and Morrow present with Bailey Anderson. Morrow appointed to Library Board by Village President, Moyer. Helmenstine absent.
3. Proof of posting
 - Schuetz read the proof of posting
4. Adoption/amendment of agenda
 - Moore motioned to approve
 - Schuetz seconded the motion
 - Motion passed
5. Reading and approval of minutes
 - a.) Reading of 04/18/2023 minutes. Typographical error on #12 noted and corrected.
 - Schuetz motioned to approve amended minutes
 - Moore seconded the motion
 - Motion passed
6. Public Comment
 - None
7. Friends of the Library Update
 - Annual membership drive underway. Gearing up for summer fundraisers. Anderson suggested selling unused carpet squares that were stored in basement. Buyer paid \$200.
8. Village Update (Morrow)
 - Village Board approved \$20,000 Go Note to be used by Library to fund FEH Design
9. Treasurer's Report (Schuetz)
 - Schuetz noted omission of transaction of \$200 for Disc Cleaner. Updated the report.
 - Colby motioned to approve
 - Moore seconded the motion
 - Motion passed
10. Action on Bills
 - Schuetz presented all bills.
 - Schuetz motioned to approve
 - Moore seconded the motion
 - Motion passed

11. Discussion/Action on Space Needs & Services Priorities
 - Anderson gave a presentation (which previously was given to Village Board) concerning inadequate and crowded spaces and staff areas of the current library
 - No action needed
12. Discussion/Action on Agreement to Participate in SCLS Technology Services
 - Schuetz motioned to approve SCLS Technology Services contract checking all boxes (A-E) that pertain to Black Earth Public Library and authorizing the Director and President to sign it.
 - Morrow seconded the motion
 - Motion passed
13. Discussion/Action to enter into closed session (Library Director Review)
 - Roll call of members.
 - Schuetz motioned to enter into closed session
 - Moore seconded the motion
 - Motion passed
14. Consideration/motion to arise from closed session
 - Schuetz motioned to arise from closed session
 - Morrow seconded the motion
 - Motion passed
15. Consideration/motion on action from closed session
 - No action taken
16. Director's report
 - Anderson presented Statistics for April, upcoming meetings, and Programs. Summer Library Program is a priority. Shout out to Children's Librarian, Kirsten, for intensive planning. Many activities planned for adults and kids.
 - Schuetz motioned to approve report
 - Moore seconded the motion
 - Motion passed
17. Future Agenda items
 - Update on comparison of reports for the Strategic Plan
 - Director's review
18. Next meeting
 - Wednesday, June 21 at 7 pm
19. Adjournment
 - Meeting adjourned at 8:44pm